



# RICHARD STIPP EADS

## CLERK BOURBON COUNTY

Courthouse Main Street  
P O Box 312  
Paris, KY 40361

(859) 987-2142 Fax (859) 987-5660

09-10-2020

Governor Andy Beshear

Secretary of State Michael Adams

State Board of Elections Director Jared Dearing

TO WHOM IT MAY CONCERN:

**BOURBON COUNTY CLERK ELECTION PLAN FOR NOVEMBER 3, 2020**

On November 3, 2020, Bourbon County will have three precincts open for voting. Two of which will be large open centers for voting. Lines will be marked and floors set off for social distancing.

Bourbon County will have one precinct open with four people operating the station in the old Courthouse for EARLY VOTING from October 13 to November 3, 2020. Social Distancing will be practiced at all times and masks will be required. Sanitizing will be performed after each voter.

We will have one precinct open in the old Courthouse for voting by anyone. Four precinct officers will operate this precinct. There will be one clerk, Sheriff, and two Judges of opposite party registration. We have a long hallway for people to social distance and an elevator for the disabled to enter the building. People will line up on one side of the hall and then enter the room to vote and exit out another door to the center of the same hallway to the steps to go outside. Social Distancing will be practiced at all precincts as well as sanitizing after each voter. Precinct Sheriffs will monitor halls.

We will have the Legion Park on the northeast end of town open for a voting super center. There will be two clerks at the front wall entrance with E-Poll books to determine the voting precinct and voter eligibility, and to tell the customers, which clerk line to enter for the proper ballot face. Four clerks will be available for issuing ballots. These four clerks will have approximately two to three-ballot faces available at their desk. In addition, there will be two trouble-shooting tables adjacent to the front wall clerks with a clerk at each table to solve problems for people so they can vote in the proper precinct. On each side of the room beyond the ballot clerk table, there will be one table for people who need to sit to vote, four round tables with four voting stations (of which one section of each four-way is a disabled voting station) and then we will have four stands for individual voting. There will also be three E-Slate

machines on each side for people to vote on the electronic machine. We will have two E-Scan Machines to scan the ballots. These machines will be on the back wall behind the Ballot Clerks as the voters exit to each side of the room with a judge for each E-Scan Machine. Judges will be placed throughout the room for cleaning and sanitizing and helping voters with all of the machines. Sheriff's will keep people in line and direct them to proper tables for help.

On the Southeast side of town, we will vote in the High School Gymnasium, which is large. First, we will have three clerk tables to determine voter eligibility and proper precinct. Here we will be able to have three clerks at the entrance for voters to find out which line they need to get into for the proper ballot to be issued to them. To the side of each of these clerk tables, there will be two trouble-shooting tables for people with problems. If someone has a problem, we can address it to the side and keep the lines moving to the ballot issuing tables. Entrance Clerks will direct the voters into one of the six lines available. At the end of the six lines, we will have six clerks to issue the proper ballots to each person after they are double-checked to make sure the proper ballot is issued to the voter. To the side of the tables with the six clerks, there will be a voting table on each side for those who need to sit to vote. After that, there will be six E-Slate Machines for those who want to vote on a machine. Then we will have five round tables with room for four voters at each table, (of which one section of each four-way is a disabled accessible voting station to mark their ballot). Next on each side of the Gymnasium, there will be seven stand-up stations for individual voting. After the person has completed their ballot, they can proceed to the back wall where there will be four E-Scan Machines to insert their ballot into the scanning device. Judges will be there available to help if needed. Each person will then exit out each side of the back wall to the exterior.

Respectfully Submitted,



Richard Stipp Eads

Bourbon County Clerk

**November 3, 2020 General Election In-person Voting Location Plan**

County: BOURBON Total Pages in Plan: 6

\*\*\* Please fill out this page and the accompanying form (feel free to make copies if necessary). If you feel any attachments (maps, photos, etc.) will be useful in showcasing your plan, please attach those as well. \*\*\*

Is This an Amendment to an Existing Plan? Y/N NO

If Yes, Please Explain Amendment: \_\_\_\_\_

**Narrative Explanation of County Plan:**

~~Early Voting will be at the Courthouse with one precinct. People will come in one door and exit out another. Lines will be in the hallway from the Sheriff's door to the hallway for the front door. Exiting will be out disabled accessible door to the right of the hallway.~~

~~November 3, 2020 Election will be held in three places, The Courthouse, The Legion Park, and the Bourbon County High School Gymnasium. The Courthouse will have one precinct with anyone able to vote at all precincts. The Legion Park will be a super center with four clerks issuing ballots, two clerks checking the Driver's License, and two clerks for a trouble table on each side of the front clerks. Three E-Slate Voting Machines will be on each side of the ballot issuing clerks, Four Round Tables with four tables for marking your ballot and one of these tables is disabled accessible, and there will be four individual stands for ballot marking. Exiting will be on each side behind the Ballot Issuing Clerks table with an E-Scan Machine to scan the ballots on each side.~~

~~The High School Gymnasium is large. Six Ballot Issuing Clerks are available. People will be scanned at the front door and three clerks will determine their ballot style and send them to six different lines for their ballot. There will be two trouble tables to the side of the front clerks. On each side of the Ballot Issuing Clerks, there will be a table for people to sit and mark their ballot and six E-Slate Machines on each side for machine voting. Five Round Tables with four Voting areas will be available for ballot marking. One of these slots is disabled accessible. Below this will be seven individual stands for ballot marking. Exiting will be behind Ballot Issuing Clerk with two E-Scan Machine on each side for scanning ballots. Exit out each side.~~

**RETURN ALL DOCUMENTS TO SBE BY FAX: 502-573-4369 or 502-696-1952  
OR BY EMAIL: KAREN.SELLERS@KY.GOV BEFORE SEPTEMBER 30, 2020.**

**\* Office Use Only \***

Seen and Approved By: SBE \_\_\_\_\_ SOS \_\_\_\_\_ GOV \_\_\_\_\_

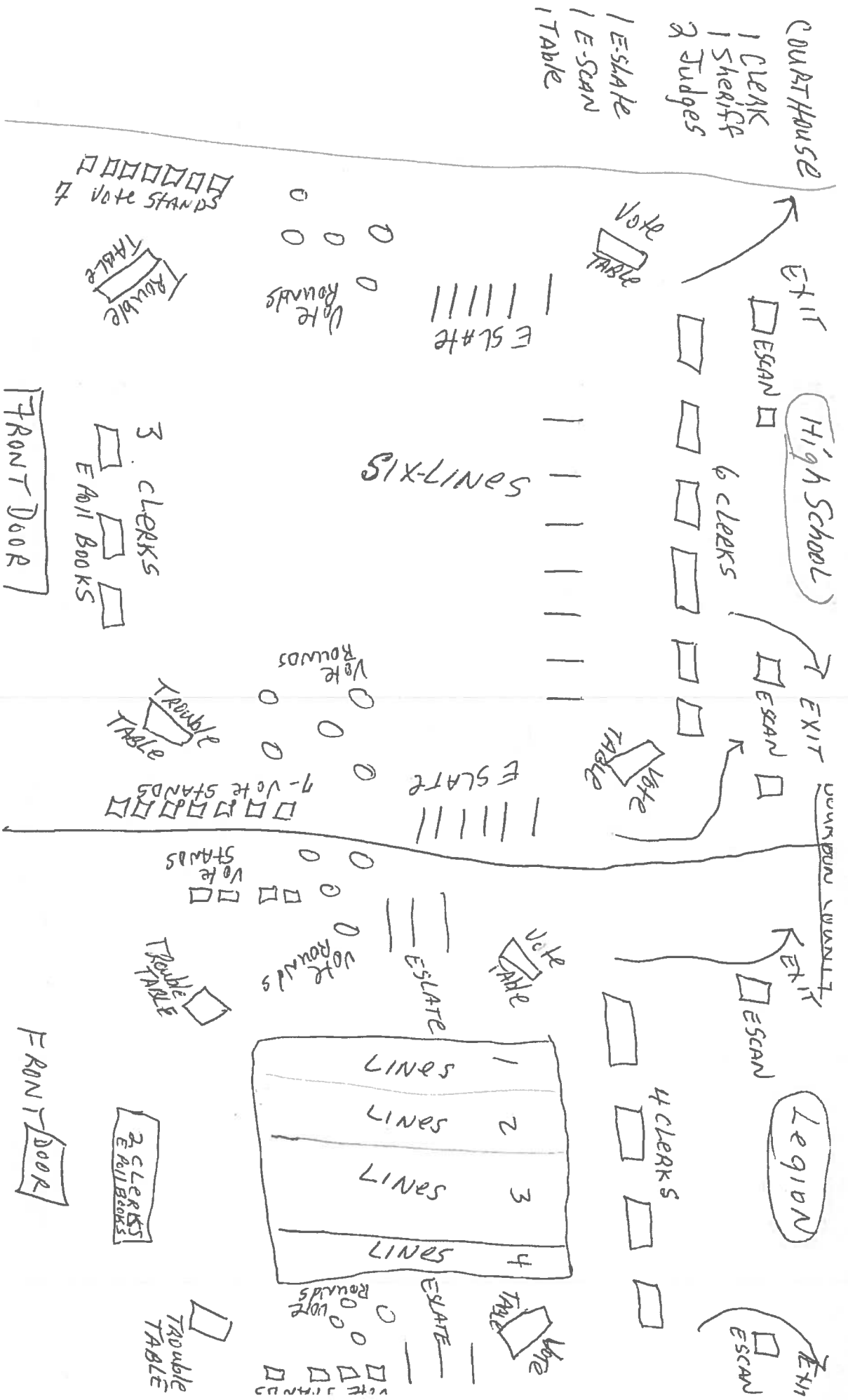


BOURBON COUNTY 2020

**2020 General Election Early Voting Locations**

\*\* These locations do not need to be approved, though the emergency regulation states that SBE and SOS will help counties publicize early voting locations. Completing this form makes that possible.

Name of Location	Address of Location	Dates/Times Available
BOURBON COUNTY COURTHOUSE	301 Main Street Paris, KY 40361	8:30 - 4:30 M-Thur 8:30 - 6:00 PM Fridays
		October 13 - November 2
		SATURDAY VOTING HOURS 8:00AM - 12 NOON
		October 17, 24, 31, 2020



1	Lines
2	Lines
3	Lines
4	Lines